



**Waterford Waterway Management District
Agenda
Thursday March 25th 2021 at 7PM**

This meeting will be held in person and online using Zoom

1. Call to Order 7:01 pm
2. Review and act on:
 - a. 2/25 Board Meeting Minutes Grant Motion to approve minutes. Bill second. Approved 7-0
3. Review and act on Claims-March-- Margaret Presented. Use Treasurer email address to send all invoices. Margaret motion to approve claims report as submitted plus an additional \$710 verbally for postcard mailings. Scott seconded. Approved 7-0.
 - a. Review of Estimated April Claims amounts. Since no April meeting, motion to approve a not to exceed amount for claims. Alex-none. Bill-\$1000 for insurance on Eco-Harvester. Grant-\$2550 for second payment of peer review. Buoy lights and testing. Greg considering the previous amounts to be safe the motion is not to exceed \$5000. Margaret seconded. Approved 7-0.
4. Correspondence
5. Reports
 - a. Commission
 - i. Chairman's--Greg presented.
 - ii. Aquatic Plant Management--Bill presented. Some concerns from Alex and Grant about weed cutting in the shallow areas not being effective. Scott had a question about the possibility of the eco being a dredging operation. Might be dredging based on turbidity caused. DNR to determine.
 - iii. Treasurer/Finance--Margaret Presented.-- Grant asked if even engineer types need a COI(Certificate of Insurance). It was agreed that COI will be needed for all vendors/suppliers
 - iv. Information and Education/Marketing--Alex presented. Getting photos from riparian owners.
 - v. Legislative--Scott presented. No update.
 - vi. Navigation Access/Hydraulic Management--Grant presented. Margaret addressed there is a process for assessing riparians for a special project. Bill asked if there was any reason we would need to do a pilot. A farmer would like to make sure the sediment is good for crops. Scott expressed we may need to assess more riparian owners than just the ones in the area being dredged. Bill commented, it would be beneficial to see if the dredging contractor would dredge areas in individual riparians for the \$25-35 per cubic yard rate at the individual's expense. Project would take 80 days in November and December. Possibility might exist to be able to start Fall of 2021 but realize this would be ambitious.
 - vii. Special Projects--Scott presented. Bill asked if we pursued any grants from the army corps of engineers. We have not yet. Will investigate. On item Greg learned in his research was that we do not have a DUNS number from Dunn and Bradstreet. A DUNS number is needed to apply

for Federal grants. Greg and Scott have also discussed the need to consider that Grant Writing may need to have professional attention and will be the topic of a conversation or consideration to then present to the commission for consideration. Brandon Begotka would like to step back from a formal position with water sampling and that Mike Barrett has volunteered to step up for sampling.

- b. Approval of Commission Reports Margaret motion to approve. Scott seconded to approve commission reports. Approve 7-0
- c. Regulatory
 - i. Town of Waterford--Bill will be OOT for the next Town Meeting and Greg will be able to attend for Bill at the April 12 meeting
 - ii. Village of Waterford--Nothing to report
 - iii. Fox River Commission--Grant has nothing to report. Next meeting on April 2.
 - iv. C.A.U.S.E.-- Greg reported that Patty Bacun hopes to ramp up CAUSE.
- 6. Previous Business
 - a. Previous business covered under specific committee reports--None
- 7. New Business
 - a. Volunteer/Event Committee development--Lynn Baumann presented.
 - i. Committee Outline
 - ii. State of Wisconsin Waterway day-March 12th Update
 - b. Spring Owners Information Meeting Preparation-April 24th--Lions Club
 - c. Updating the tagline "Changing the world one drop at a time"-General conversation--Will talk about this later. I&E group being asked to brainstorm.
 - d. 2021 Visions/Goals/Objectives update. Greg urges commissioners to refer to this document to determine how we are doing on the items listed
- 8. Public's opportunity to address thoughts and ideas. Patrick Higgins expressed appreciation for everything the WWMD is doing. Mike Barrett is willing to help in any way he can. Doug thought maybe we could do fishing with a policeman. Also suggested putting dredged material on our islands.

Margaret motion to adjourn. Alex second. 8:31pm.

Waterford WWMD is inviting you to a scheduled Zoom meeting:

Join Zoom Meeting

<https://zoom.us/j/96064404022?pwd=R1Uvc1k1cWkzQ1hYWUFqakdMWjI0QT09>

Meeting ID: 960 6440 4022

Passcode: 220602

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WWMD
Chairman's Report
March 25th 2021

- **DNR Meeting on 3/12 to review preparation for the Eco Harvester Demo presentation and details regarding expectations**
- **Development of Volunteer/Event Committee with Lynn Bauman for commission to consider**
 - **Development of Event/Volunteer Committee guidelines and plans**
- **Development of Grant research opportunities for the EH and for the commission to consider**
- **Preparation started for the Q&A meeting with the riparian owners on April 24th**
 - **Meeting to be at the Lions Club**
 - **Town Hall Style meeting with no agenda**
- **Discussion with member (Patti Bacun) of C.A.U.S.E. about plans for the future and how the WWMD can support**
- **Vision/Goals and Objectives document reviewed for current state of the state. Shared with commissioners for their review and follow up at the March monthly meeting**



**Waterford Waterway Management District
APM Report
March 25th 2021**

March 9th: Trailer Conveyor arrived to Inland Lakes Harvesters in Burlington, the trailer went through their inspection and was giving a full warrantee until October of 2021.

- Currently working on getting the trailer insured before we pick it up to move it to a farm for storage.

March 12th: Met with Craig Helker to discuss the WWMD plans for the purchase of an Eco-Harvester. We explained to Craig how it works and received his input and thoughts towards having the demonstration on our waterway. Highlights as follows:

1. Targeting the dates of May 25, 26 and 27. Craig wants to arrange for a primary date and then have a secondary date in the event we have poor weather conditions.
2. Craig will join Bill McCormick a week or two before these dates to identify key areas on the waterway to perform the demonstration.
3. Craig, Maddy Johansen and Teresa Alvarez will be out to perform their review of the demonstration. They will bring their own boat and a kayak and will be taking water clarity readings just before harvest, during harvest, 5 and 10 minutes after harvest.
4. A permit could be coming from one of two areas: The EH could be deemed a mechanical harvester in which case Craig and/or Maddy can issue the permit, however if its deemed a dredging machine, then the permit would have to come from Teresa Alvarez's department of the DNR.

5. It could take up to 2-weeks or more for a permit to be issued. Craig could also make a determination during the demonstration to say that the EH will not be permitted or he could say it looks like they will permit the EH.
6. We discussed applying Procellacor in Buena Lake and Craig indicated the DNR will want to see PI-surveys performed (Point Intercept) before the application and post application. He asked that the WWMD work with Wisconsin Lakes and Ponds to have the post survey performed in fall of 2021. The DNR will pay for the first survey.
7. Craig is insisting that we do not perform any other type of herbicide treatment in Buena Lake for the navigation lanes as he does not want to adversely affect their evaluation of how effective the treatments are in the application area and he feels if another chemical was to be used it could prevent a true reading and evaluation of just how well the Procellacor is working.
8. Both Greg Horeth and Bill McCormick explained that we need to be able to effectively keep the navigation lanes open in Buena Lake and if we are prevented from using herbicides then we will need to have another way to treat these lanes. They explained that DASH would be too expensive costing around \$60,000 to keep the lanes clear in Buena Lake for one season.
9. Craig said he would consider making a special consideration to allow the WWMD to use mechanical cutting in less than 3' of water to help keep the navigation lanes open, however we need to be sure to leave at least 12" of weeds from the bottom of the river/lake. **Note:** Our current permit for cutting restricts us from cutting in less than 3' of water.

D.A.S.H.: Dan Schultz and Bill had a discussion with Riese Aquatics concerning our plans this season for DASH and how we may be limited the amount of areas we utilize DASH especially if we are permitted to use the Eco-Harvester. Riese Aquatics has agreed to try and support our needs for this season and appreciated the advanced notice of a potential reduction of their services. ***Note: If we are not approved for the EH, then we may need to use another method for navigation treatments if Riese is not able to support us for an expanded area of coverage due to us telling him its likely they will have their service area reduced.***

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3/25/2021 Treasurer's Report

Prepared on Wednesday, March 24, 2021

Submitted by Margaret Shoptaw

Financial Reports

Attached are the monthly financial reports:

FY21 – October 1, 2020 to March 25, 2021

- Profit & Loss vs. Budget Statement – Fiscal Year to Date – Budget amounts updated after special meeting
- Balance Sheet – As of Meeting Date
- Profit & Loss by Month – Fiscal Year to Date
- Profit & Loss Detail – Fiscal Year to Date
- General Journal Entries – Fiscal Year to Date
- Bank Statements as of 10/31/2020 for BMO Checking and BMO Money Market

FY20 – No changes since last month, will provide final reports after audit is complete

Unfinished Business

Audit

I signed a 2-year engagement letter with Baker Tilley. The audit process should commence shortly.

Racine County Property Records Review

I reviewed all riparian properties comparing the Racine County online maps with the list of properties currently being charged the special charge. There were the following categories of issues:

- Missing from our rolls but appears to be a riparian property – 27 properties
- On our rolls but clearly not a riparian property – 9 properties (only 4 of these were assessed the special charge in 2020)
- Property that does not have a parcel ID and is riparian – 16 properties, 2 with piers
- Shared access properties – at least 4, still under review
- Municipal properties on our rolls, although they are exempt – 23

Cmr. Greg Horeth, Cmr. Dan Schultz, and I are developing a process for documenting and reviewing property issues. Once those are developed, we will review each property identified, and come to the larger board with recommendations.

New Business

Insurance

Our liability insurance is due for renewal in June, so I am reviewing our coverage. We purchase Glatfelter Public Practice (GPP) insurance through The Horton Group, and our Horton Group Client Manager is Julie Meyer. I requested a renewal proposal from Julie and have attached it here. I would like to work through this proposal and bring the final renewal proposal up at the May meeting for approval. Please note a couple of important items below.

Liability Limits for Lake Districts

I learned from People of the Lakes that *“A lake district’s liability exposure, as well as that of its officers, officials, agents and employees, is generally limited to \$50,000. One notable exception to this \$50,000 liability limit is a claim for violation of a person’s constitutional rights. In such a situation, there is no limitation on the dollar exposure. Another exception is in the case of an automobile accident, when the liability cap is raised to \$250,000.”*

When I asked Julie whether that impacted how much coverage we needed, she responded as follows: *“Please refer to the General Liability, Errors and Omissions and Federal Civil Rights Coverage section included on page 114 of the reference document. As stated, lake districts may be subject to a variety of allegations under one of the Federal Civil Rights statutes. State statutory immunities or limits of liability do not apply to Federal Civil Rights action. This section also states many lake organizations select limits of \$1,000,000 or more.”*

When I asked her to provide an example of a lake district committing a Federal Civil Rights violation, she was not able to offer any.

The attached proposal has Glatfelter Public Practice coverage which has minimum limits of \$1,000,000 each occurrence / \$3,000,000 aggregate for General Liability and \$1,000,000 each wrongful act or offense / \$3,000,000 aggregate for Public Officials Liability.

I would like to discuss the best approach for determining how much coverage we should carry and what our options are for coverage.

Bonding the Treasurer

In November Greg requested information from The Horton Group about bonding the Treasurer’s position. Representatives from the Horton Group told us that GPP can add crime coverage to our general liability policy to cover theft by a commissioner other than the Treasurer and that we would have to purchase a bond to cover theft by the Treasurer.

At the January meeting we approved a motion to purchase crime coverage for up to \$120 a year to cover all non-Treasurer commissioners and \$1,200 a year for a \$300,000 bond for the Treasurer.

After reviewing our application, the insurance company (GPP) agreed to include all commissioners, including the Treasurer, for \$168 per year under the crime coverage. So, there is no need to have a bond as well. Below are the limits of the coverage:

- **Employee Theft** – \$10,000 per Loss limit - Loss of or damage to money, securities, and other property resulting from theft committed by an employee, whether identified or not, acting alone or in collusion with other persons. *An excess limit of \$250,000 for the scheduled Treasurer is included in the quote.*
- **Forgery or Alteration** \$10,000 per Occurrence limit – Covers loss due to dishonesty in writing, signing, or altering checks, bank drafts, and other financial instruments
- **Theft of Money & Securities - Inside the Premises** - \$10,000 per Occurrence limit – Covers loss of money and securities from within the insured’s premises or from the insured’s financial institution premises
- **Robbery/Safe Burglary – Inside the Premises** – \$5,000 per Occurrence limit - Covers loss inside the Insured’s premises resulting directly from an actual or attempted robbery of a custodian or safe burglary
- **Theft of Money & Securities – Outside the Premises** – \$10,000 per Occurrence limit - Covers loss of money and securities outside the premises in the care and custody of a messenger or armored motor vehicle
- **Computer and Funds Transfer Fraud** – \$20,000 per Occurrence limit - Covers loss resulting directly from a fraudulent entry/change of electronic data or computer program within the Insured’s computer system directing a financial institution to debit your transfer account and to transfer, pay, or delivery money and securities from that account.
- **Money Orders & Counterfeit Money** – \$10,000 per Occurrence limit - Loss resulting from, in good faith, accepting in exchange for merchandise, money, or services, money order issued by

any post office express company or financial institution that are not paid upon presentation or counterfeit money that is acquired during the regular course of business.

- **Fraudulent Impersonation** – \$10,000 per Occurrence limit - Loss resulting directly from your having, in good faith, transferred money, securities, or other property in reliance upon a transfer instruction purportedly issued by an employee but which transfer instructions proves to have been fraudulently issued by an imposter without the knowledge or consent of such person.

Trailer Insurance

We requested that the Conveyor trailer be added to our insurance which is included in the renewal quote. The coverage was added to our policy effective 3/22/2021 and includes \$1,000,000 liability coverage. Based on the information from People of the Lakes mentioned above, I asked if we can change the liability limit to \$250,000.

Certificates of Insurance

Each season we should be collecting Certificates of Insurance from all our vendors. There are also a few other recommendations like making sure that we are listed as additionally insured on their policies. I am attaching a document provided by The Horton Group, that discusses best practices in this area. I recommend we work to complete this task with all our vendors over the next few months.

Master Information Vault

I have created an account at lastpass.com to store our important information including credentials for various services (e.g. Zoom, Paypal, BMO Harris, Constant Contact, etc.). In addition, I have included bank account information, general district information (our Employer Identification Number, Sales Tax Exemption, PO Box combination, etc.), and contact information for district vendors (auditor, lawyer, insurance broker, etc.). The credentials for this account will be shared among the Chairman, Secretary, and Treasurer and will make succession planning somewhat easier. If there are other pieces of information that should be included in lastpass, please let me know.

Waterford Waterway Management District

Profit & Loss vs. Budget

03/27/21

October 1, 2020 through March 25, 2021

Accrual Basis

	Oct 1, '20 - Mar 25, 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Other			
Interest Income	1,466.15	0.00	1,466.15
Miscellaneous Income	300.00	0.00	300.00
Other - Other	0.00	3,000.00	-3,000.00
Total Other	1,766.15	3,000.00	-1,233.85
Special Charge Revenue	245,500.00	243,000.00	2,500.00
Total Income	247,266.15	246,000.00	1,266.15
Gross Profit	247,266.15	246,000.00	1,266.15
Expense			
Administrative			
Annual Meeting	1,372.00	1,750.00	-378.00
Education Registrations	0.00	100.00	-100.00
Insurance	1,256.20	3,000.00	-1,743.80
Office Supplies	409.98	200.00	209.98
Postage & P.O. Box Fee	0.00	100.00	-100.00
Professional Expense	180.00	5,000.00	-4,820.00
Public Safety	0.00	3,000.00	-3,000.00
Storage & Misc	635.00	500.00	135.00
Total Administrative	3,853.18	13,650.00	-9,796.82
Aquatic Plant			
AIS Permit Application	0.00	3,000.00	-3,000.00
AIS PostSurvey	0.00	4,000.00	-4,000.00
AIS PreSurvey	3,875.00	4,000.00	-125.00
AIS Treatment	38,327.00	50,000.00	-11,673.00
Contingency	57.81	5,000.00	-4,942.19
Mechanical Harvesting - Cutting	0.00	20,000.00	-20,000.00
Mechanical Harvesting - DASH	0.00	12,000.00	-12,000.00
Mechanical Harvesting - Pulling			
Eco-Harvester Depreciation	0.00	30,370.00	-30,370.00
Eco-Harvester Labor	0.00	45,000.00	-45,000.00
Eco-Harvester Operating Costs	4,200.00	14,310.00	-10,110.00
Total Mechanical Harvesting - Pull...	4,200.00	89,680.00	-85,480.00
Navigation 1	0.00	5,000.00	-5,000.00
Navigation 2	0.00	5,000.00	-5,000.00
Navigation 3	0.00	3,000.00	-3,000.00
Navigation 4	0.00	3,000.00	-3,000.00
Total Aquatic Plant	46,459.81	203,680.00	-157,220.19
Contingency	0.00	10,000.00	-10,000.00
Dredging/ESR			
Graef Phase 6 - Final Design	0.00	5,000.00	-5,000.00
Grant Writer, Legal, Outreach	0.00	5,000.00	-5,000.00
Pilot Permit Application Phase	0.00	40,000.00	-40,000.00
Total Dredging/ESR	0.00	50,000.00	-50,000.00
Finance			
Grant Solicitation	29.95	10,000.00	-9,970.05
Legal	0.00	10,000.00	-10,000.00
Total Finance	29.95	20,000.00	-19,970.05

Waterford Waterway Management District

Profit & Loss vs. Budget

03/27/21

October 1, 2020 through March 25, 2021

Accrual Basis

	Oct 1, '20 - Mar 25, 21	Budget	\$ Over Budget
Information & Education			
Community Events & Misc.	206.80	1,500.00	-1,293.20
Newsletters	0.00	7,000.00	-7,000.00
Professional Services	0.00	5,000.00	-5,000.00
Special Mailings	0.00	2,000.00	-2,000.00
Website Hosting	513.00	2,150.00	-1,637.00
Total Information & Education	719.80	17,650.00	-16,930.20
Marketing			
Chamber Event	0.00	50.00	-50.00
Waterford Chamber Dues	0.00	85.00	-85.00
Welcome Letters	0.00	50.00	-50.00
Total Marketing	0.00	185.00	-185.00
Special Projects			
Water Data	891.85	15,000.00	-14,108.15
Water Quality Improvements	0.00	30,000.00	-30,000.00
Total Special Projects	891.85	45,000.00	-44,108.15
Total Expense	51,954.59	360,165.00	-308,210.41
Net Ordinary Income	195,311.56	-114,165.00	309,476.56
Net Income	195,311.56	-114,165.00	309,476.56

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Waterford Waterway Management District
Balance Sheet
As of March 25, 2021

	Mar 25, 21
ASSETS	
Current Assets	
Checking/Savings	
Checking - BMO	1,481.98
Money Market 2 - BMO	667,642.36
Total Checking/Savings	669,124.34
Accounts Receivable	
Accounts Receivable	9,000.00
Total Accounts Receivable	9,000.00
Other Current Assets	
Prepaid Expenses	
Prepaid Insurance	1,103.27
Total Prepaid Expenses	1,103.27
Total Other Current Assets	1,103.27
Total Current Assets	679,227.61
TOTAL ASSETS	679,227.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	38,471.80
Total Accounts Payable	38,471.80
Total Current Liabilities	38,471.80
Total Liabilities	38,471.80
Equity	
Retained Earnings	445,444.25
Net Income	195,311.56
Total Equity	640,755.81
TOTAL LIABILITIES & EQUITY	679,227.61

Waterford Waterway Management District Profit & Loss by Month October 2020 through September 2021

	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	TOTAL
Ordinary Income/Expense													
Income													
Other													
Interest Income	21.20	20.22	20.75	25.99	1,377.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,466.15
Miscellaneous Income	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Total Other	21.20	20.22	320.75	25.99	1,377.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,766.15
Special Charge Revenue	0.00	0.00	0.00	245,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,500.00
Total Income	21.20	20.22	320.75	245,525.99	1,377.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	247,266.15
Gross Profit	21.20	20.22	320.75	245,525.99	1,377.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	247,266.15
Expense													
Administrative													
Annual Meeting	0.00	0.00	0.00	120.00	1,252.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,372.00
Insurance	251.24	251.24	251.24	251.24	251.24	251.24	251.24	251.24	137.02	0.00	0.00	0.00	2,146.94
Office Supplies	0.00	409.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409.98
Professional Expense	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
Storage & Misc	0.00	0.00	0.00	385.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	635.00
Total Administrative	431.24	661.22	251.24	756.24	1,753.24	251.24	251.24	251.24	137.02	0.00	0.00	0.00	4,743.92
Aquatic Plant													
AIS PreSurvey	3,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,875.00
AIS Treatment	0.00	0.00	0.00	0.00	37,617.00	710.00	0.00	0.00	0.00	0.00	0.00	0.00	38,327.00
Contingency	0.00	0.00	57.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.81
Mechanical Harvesting - Pulling													
Eco-Harvester Operating Costs	0.00	0.00	0.00	0.00	4,200.00	8.15	24.26	25.27	0.00	0.00	0.00	0.00	4,257.68
Total Mechanical Harvesting - Pulling	0.00	0.00	0.00	0.00	4,200.00	8.15	24.26	25.27	0.00	0.00	0.00	0.00	4,257.68
Aquatic Plant - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.32	0.00	0.00	0.00	17.32
Total Aquatic Plant	3,875.00	0.00	57.81	0.00	41,817.00	718.15	24.26	25.27	17.32	0.00	0.00	0.00	46,534.81
Finance													
Grant Solicitation	0.00	0.00	0.00	0.00	0.00	29.95	0.00	0.00	0.00	0.00	0.00	0.00	29.95
Total Finance	0.00	0.00	0.00	0.00	0.00	29.95	0.00	0.00	0.00	0.00	0.00	0.00	29.95
Information & Education													
Community Events & Misc.	15.74	123.84	15.74	15.74	15.74	20.00	0.00	0.00	0.00	0.00	0.00	0.00	206.80
Website Hosting	45.00	45.00	0.00	423.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	513.00
Total Information & Education	60.74	168.84	15.74	438.74	15.74	20.00	0.00	0.00	0.00	0.00	0.00	0.00	719.80
Special Projects													
Water Data	852.00	0.00	0.00	0.00	0.00	39.85	0.00	0.00	0.00	0.00	0.00	0.00	891.85
Total Special Projects	852.00	0.00	0.00	0.00	0.00	39.85	0.00	0.00	0.00	0.00	0.00	0.00	891.85
Total Expense	5,218.98	830.06	324.79	1,194.98	43,585.98	1,059.19	275.50	276.51	154.34	0.00	0.00	0.00	52,920.33
Net Ordinary Income	-5,197.78	-809.84	-4.04	244,331.01	-42,207.99	-1,059.19	-275.50	-276.51	-154.34	0.00	0.00	0.00	194,345.82
Net Income	-5,197.78	-809.84	-4.04	244,331.01	-42,207.99	-1,059.19	-275.50	-276.51	-154.34	0.00	0.00	0.00	194,345.82

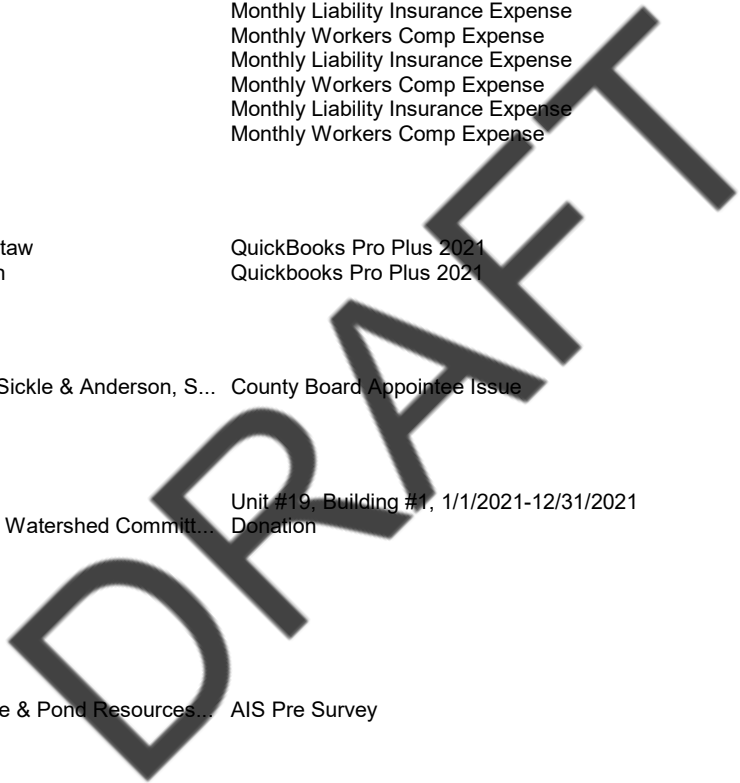
Waterford Waterway Management District Profit & Loss Detail October 1, 2020 through March 25, 2021

Type	Date	Name	Memo	Amount	Balance
Ordinary Income/Expense					
Income					
Other					
Interest Income					
Deposit	10/31/2020		Interest	21.20	21.20
Deposit	11/30/2020		Interest	20.22	41.42
Deposit	12/31/2020		Interest	20.75	62.17
Deposit	01/31/2021		Interest	25.99	88.16
General Jour...	02/02/2021		FY21 Interest from \$25K CD 8165	138.45	226.61
General Jour...	02/02/2021		FY21 Interest from \$25K CD 8166	138.45	365.06
General Jour...	02/02/2021		FY21 Interest from \$50K CD 8167	276.90	641.96
General Jour...	02/02/2021		FY21 Interest from \$50K CD 8168	276.90	918.86
General Jour...	02/02/2021		FY21 Interest from \$50K CD 8169	276.90	1,195.76
General Jour...	02/02/2021		Accrued interest from \$25K CD 8166	239.24	1,435.00
Deposit	02/28/2021		Interest	31.15	1,466.15
Total Interest Income				1,466.15	1,466.15
Miscellaneous Income					
Deposit	12/07/2020	Golden Bay Subdivision	Donation from Golden Bay	300.00	300.00
Total Miscellaneous Income				300.00	300.00
Total Other				1,766.15	1,766.15
Special Charge Revenue					
Invoice	01/01/2021	Town of Waterford	Special Charge	204,000.00	204,000.00
Invoice	01/01/2021	Village of Waterford	Special Charge	41,500.00	245,500.00
Total Special Charge Revenue				245,500.00	245,500.00
Total Income				247,266.15	247,266.15
Gross Profit				247,266.15	247,266.15
Expense					
Administrative					
Annual Meeting					
Bill	01/26/2021	Wheeler, Van Sickle & Anderson, S...	Q&A on budget preparation	120.00	120.00
Bill	02/12/2021	Southern Lakes Newspapers,LLC	Special Meeting Notice 2x and Affidavit	259.58	379.58
Bill	02/17/2021	J.S.Printing	Special meeting mailer	992.42	1,372.00
Total Annual Meeting				1,372.00	1,372.00

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Waterford Waterway Management District Profit & Loss Detail October 1, 2020 through March 25, 2021

Type	Date	Name	Memo	Amount	Balance
Insurance					
General Jour...	10/31/2020		Monthly Liability Insurance Expense	205.41	205.41
General Jour...	10/31/2020		Monthly Workers Comp Expense	45.83	251.24
General Jour...	11/30/2020		Monthly Liability Insurance Expense	205.41	456.65
General Jour...	11/30/2020		Monthly Workers Comp Expense	45.83	502.48
General Jour...	12/31/2020		Monthly Liability Insurance Expense	205.41	707.89
General Jour...	12/31/2020		Monthly Workers Comp Expense	45.83	753.72
General Jour...	01/31/2021		Monthly Liability Insurance Expense	205.41	959.13
General Jour...	01/31/2021		Monthly Workers Comp Expense	45.83	1,004.96
General Jour...	02/28/2021		Monthly Liability Insurance Expense	205.41	1,210.37
General Jour...	02/28/2021		Monthly Workers Comp Expense	45.83	1,256.20
Total Insurance				1,256.20	1,256.20
Office Supplies					
Bill	11/22/2020	Margaret Shoptaw	QuickBooks Pro Plus 2021	199.99	199.99
Bill	11/22/2020	Gregory Horeth	Quickbooks Pro Plus 2021	209.99	409.98
Total Office Supplies				409.98	409.98
Professional Expense					
Bill	10/09/2020	Wheeler, Van Sickle & Anderson, S...	County Board Appointee Issue	180.00	180.00
Total Professional Expense				180.00	180.00
Storage & Misc					
Bill	01/26/2021	Your Store All	Unit #19, Building #1, 1/1/2021-12/31/2021	385.00	385.00
Check	02/06/2021	Racine County Watershed Committ...	Donation	250.00	635.00
Total Storage & Misc				635.00	635.00
Total Administrative				3,853.18	3,853.18
Aquatic Plant					
AIS PreSurvey					
Bill	10/12/2020	Wisconsin Lake & Pond Resources...	AIS Pre Survey	3,875.00	3,875.00
Total AIS PreSurvey				3,875.00	3,875.00
AIS Treatment					
Bill	02/25/2021	Wisconsin Lake & Pond Resources...	Buena Lake EWM Control - 2021	37,617.00	37,617.00
Bill	03/23/2021	J.S.Printing	Herbicidal treatment postcards printing & mailing	710.00	38,327.00
Total AIS Treatment				38,327.00	38,327.00
Contingency					
Bill	12/31/2020	Southern Lakes Newspapers,LLC	EcoHarvester Bid Ads: Ads 3887951 & 387953	57.81	57.81
Total Contingency				57.81	57.81



Waterford Waterway Management District Profit & Loss Detail October 1, 2020 through March 25, 2021

Type	Date	Name	Memo	Amount	Balance
Mechanical Harvesting - Pulling					
Eco-Harvester Operating Costs					
Bill	02/16/2021	Lake Weeders Digest	Eco-harvester Downpayment & Demo Fee	4,200.00	4,200.00
		Total Eco-Harvester Operating Costs		4,200.00	4,200.00
		Total Mechanical Harvesting - Pulling		4,200.00	4,200.00
		Total Aquatic Plant		46,459.81	46,459.81
Finance					
Grant Solicitation					
Bill	03/02/2021	Gregory Horeth	Registration Fee for USA Grants	29.95	29.95
		Total Grant Solicitation		29.95	29.95
		Total Finance		29.95	29.95
Information & Education					
Community Events & Misc.					
Bill	10/20/2020	Alex Abendschein	Zoom 10/20/20-11/19/20	15.74	15.74
Bill	11/20/2020	Alex Abendschein	Zoom 11/20/20-12/19/20	15.84	31.58
Bill	11/20/2020	Explore Waterford	2021 Membership	108.00	139.58
Bill	12/20/2020	Zoom Video Communications	Zoom 12/20-1/19	15.74	155.32
Bill	01/20/2021	Zoom Video Communications	Zoom 1/20-2/19	15.74	171.06
Bill	02/20/2021	Zoom Video Communications	Zoom 2/20/2021-3/19/2021	15.74	186.80
Bill	03/20/2021	Zoom Video Communications	Zoom 3/20/2021-4/19/2021	20.00	206.80
		Total Community Events & Misc.		206.80	206.80
Website Hosting					
Bill	10/06/2020	Alex Abendschein	Constant Contact 10/6/2020-11/5/2020	45.00	45.00
Bill	11/06/2020	Alex Abendschein	Constant Contact 11/6/20-12/5/20	45.00	90.00
Bill	01/01/2021	Constant Contact	Monthly Website Hosting	45.00	135.00
Bill	01/11/2021	Constant Contact	Annual Website Hosting	378.00	513.00
		Total Website Hosting		513.00	513.00
		Total Information & Education		719.80	719.80
Special Projects					
Water Data					
Bill	10/31/2020	Wisconsin State Lab of Hygiene	August Testing in Waterford Lake, Tichigan, Fox River, and Conservancy	852.00	852.00

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03/27/21

Accrual Basis

Waterford Waterway Management District
Profit & Loss Detail
October 1, 2020 through March 25, 2021

Type	Date	Name	Memo	Amount	Balance
Bill	03/24/2021	Brandon Begotka	Shipping water samples for cyanobacteria monitoring program	39.85	891.85
Total Water Data				891.85	891.85
Total Special Projects				891.85	891.85
Total Expense				51,954.59	51,954.59
Net Ordinary Income				195,311.56	195,311.56
Net Income				195,311.56	195,311.56

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Waterford Waterway Management District
General Journal
October 1, 2020 through March 25, 2021

Date	Num	Account	Memo	Debit	Credit
10/31/2020	FY21-1	Insurance	Monthly Liability Insurance Expense	205.41	
		Prepaid Insurance	Monthly Liability Insurance Expense		205.41
		Insurance	Monthly Workers Comp Expense	45.83	
		Prepaid Insurance	Monthly Workers Comp Expense		45.83
				251.24	251.24
11/30/2020	FY21-2	Insurance	Monthly Liability Insurance Expense	205.41	
		Prepaid Insurance	Monthly Liability Insurance Expense		205.41
		Insurance	Monthly Workers Comp Expense	45.83	
		Prepaid Insurance	Monthly Workers Comp Expense		45.83
				251.24	251.24
12/31/2020	FY21-3	Insurance	Monthly Liability Insurance Expense	205.41	
		Prepaid Insurance	Monthly Liability Insurance Expense		205.41
		Insurance	Monthly Workers Comp Expense	45.83	
		Prepaid Insurance	Monthly Workers Comp Expense		45.83
				251.24	251.24
01/31/2021	FY21-4	Insurance	Monthly Liability Insurance Expense	205.41	
		Prepaid Insurance	Monthly Liability Insurance Expense		205.41
		Insurance	Monthly Workers Comp Expense	45.83	
		Prepaid Insurance	Monthly Workers Comp Expense		45.83
				251.24	251.24
02/02/2021	FY21-5	Money Market 2 -...	Cashed \$25K CD 8165	25,377.69	
		BMO CD 25K 165	Cashed \$25K CD 8165		25,000.00
		Interest Income	FY21 Interest from \$25K CD 8165		138.45
		Accrued Interest	FY20 Accrued Interest from \$25K CD 8165		239.24
				25,377.69	25,377.69
02/02/2021	FY21-6	Money Market 2 -...	Cashed \$25K CD 8166	25,377.69	
		BMO CD 25K 166	Cashed \$25K CD 8166		25,000.00
		Interest Income	FY21 Interest from \$25K CD 8166		138.45
		Accrued Interest	FY20 Accrued Interest from \$25K CD 8166		239.24
				25,377.69	25,377.69
02/02/2021	FY21-7	Money Market 2 -...	Cashed \$50K CD 8167	50,755.38	
		BMO CD 50K 167	Cashed \$25K CD 8167		50,000.00
		Interest Income	FY21 Interest from \$50K CD 8167		276.90
		Accrued Interest	FY20 Accrued Interest from \$50K CD 8167		478.48
				50,755.38	50,755.38
02/02/2021	FY21-8	Money Market 2 -...	Cashed \$50K CD 8168	50,755.38	
		BMO CD 50K 168	Cashed \$25K CD 8168		50,000.00
		Interest Income	FY21 Interest from \$50K CD 8168		276.90
		Accrued Interest	FY20 Accrued Interest from \$50K CD 8168		478.48
				50,755.38	50,755.38
02/02/2021	FY21-9	Money Market 2 -...	Cashed \$50K CD 8169	50,755.38	
		BMO CD 50K 169	Cashed \$25K CD 8169		50,000.00
		Interest Income	FY21 Interest from \$50K CD 8169		276.90
		Accrued Interest	FY20 Accrued Interest from \$50K CD 8169		478.48
				50,755.38	50,755.38
02/02/2021	FY20-16	Accrued Interest	Accrued interest from \$25K CD 8166	239.24	
		Interest Income	Accrued interest from \$25K CD 8166		239.24
				239.24	239.24

Waterford Waterway Management District
General Journal
October 1, 2020 through March 25, 2021

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>
02/28/2021	FY21-10	Insurance	Monthly Liability Insurance Expense	205.41	
		Prepaid Insurance	Monthly Liability Insurance Expense		205.41
		Insurance	Monthly Workers Comp Expense	45.83	
		Prepaid Insurance	Monthly Workers Comp Expense		45.83
				<u>251.24</u>	<u>251.24</u>
TOTAL				<u>204,516.96</u>	<u>204,516.96</u>

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BMO HARRIS BANK N. A.
P. O. BOX 94033
PALATINE, IL 60094-4033

310314

ACCOUNT NUMBER: XXXXXXXXXX

Statement Period
02/01/21 TO 02/28/21
IM0099002900000000

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WATERFORD WATERWAY MANAGEMENT DISTRICT
415 N MILWAUKEE ST
WATERFORD WI 53185

PAGE 1 OF 1

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LENDER. NMLS401052 VISIT US ONLINE AT WWW.BMOHARRIS.COM.

CHECKING ACCOUNTS

ESSENTIAL BUSINESS CKG **WATERFORD WATERWAY MANAGEMENT DISTRICT**
ACCOUNT NUMBER 4818791326 (Checking)

DEPOSIT ACCOUNT SUMMARY

Previous Balance as of January 31, 2021	14,590.37
1 Deposits (Plus)	2,000.00
6 Withdrawals (Minus)	1,666.39
Ending Balance as of February 28, 2021	14,923.98

Deposits and Other Credits

Date	Amount	Description
Feb 16	2,000.00	PC TRANSFER CREDIT

Withdrawals and Other Debits

Date	Amount	Description
Feb 22	15.74	ACH DEBIT WEB PAYPAL INST XFER

Checks by Serial Number

Date	Serial #	Amount	Date	Serial #	Amount
Feb 05	1435	385.00	Feb 05	5088 *	852.00
Feb 18	1436	250.00	Feb 11	5089	57.81
Feb 08	5086 *	105.84			

* Indicates break in check sequence

Daily Balance Summary

Date	Balance	Date	Balance
Jan 31	14,590.37	Feb 16	15,189.72
Feb 05	13,353.37	Feb 18	14,939.72
Feb 08	13,247.53	Feb 22	14,923.98
Feb 11	13,189.72		

Waterford Waterway Management District
Reconciliation Detail
Checking - BMO, Period Ending 02/28/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,590.37
Cleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	11/23/2020	5088	Wisconsin State L...	X	-852.00	-852.00
Bill Pmt -Check	11/23/2020	5086	Alex Abendschein	X	-105.84	-957.84
Bill Pmt -Check	02/03/2021	1435	Your Store All	X	-385.00	-1,342.84
Bill Pmt -Check	02/03/2021	5089	Southern Lakes N...	X	-57.81	-1,400.65
Check	02/06/2021	1436	Racine County W...	X	-250.00	-1,650.65
Bill Pmt -Check	02/20/2021		Zoom Video Com...	X	-15.74	-1,666.39
Total Checks and Payments					-1,666.39	-1,666.39
Deposits and Credits - 1 item						
Transfer	02/13/2021			X	2,000.00	2,000.00
Total Deposits and Credits					2,000.00	2,000.00
Total Cleared Transactions					333.61	333.61
Cleared Balance					333.61	14,923.98
Uncleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	11/23/2020	R5T...	Clearwater Plant ...		-12,850.00	-12,850.00
Total Checks and Payments					-12,850.00	-12,850.00
Deposits and Credits - 1 item						
Deposit	02/25/2021				77,500.00	77,500.00
Total Deposits and Credits					77,500.00	77,500.00
Total Uncleared Transactions					64,650.00	64,650.00
Register Balance as of 02/28/2021					64,983.61	79,573.98
New Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	03/01/2021	R99X...	Lake Weeders Di...		-4,200.00	-4,200.00
Bill Pmt -Check	03/01/2021	R99X...	J.S.Printing		-992.42	-5,192.42
Bill Pmt -Check	03/01/2021	R99X...	Southern Lakes N...		-259.58	-5,452.00
Bill Pmt -Check	03/01/2021	R88X...	Wheeler, Van Sic...		-120.00	-5,572.00
Total Checks and Payments					-5,572.00	-5,572.00
Total New Transactions					-5,572.00	-5,572.00
Ending Balance					59,411.61	74,001.98

ACCOUNT NUMBER: XXXXXXXXXXXX

Statement Period
02/01/21 TO 02/28/21
IM0099002900000000

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WATERFORD WATERWAY MANAGEMENT DISTRICT
415 N MILWAUKEE ST
WATERFORD WI 53185-4434

PAGE 1 OF 2

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CHECKING ACCOUNTS

BUS PRIME MONEY MARKET ACCOUNT NUMBER 4826301022 (Checking) WATERFORD WATERWAY MANAGEMENT DISTRICT

Interest Paid YTD 57.14
Interest Paid Previous Year 2,563.05

DEPOSIT ACCOUNT SUMMARY

Previous Balance as of January 31, 2021	383,589.69
7 Deposits (Plus)	291,021.52
1 Withdrawals (Minus)	2,000.00
Interest Paid (Plus)	31.15
Ending Balance as of February 28, 2021	672,642.36

Deposits and Other Credits

Date	Amount	Description
Feb 02	25,377.69	TELLER DEPOSIT
Feb 02	25,377.69	TELLER DEPOSIT
Feb 02	50,755.38	TELLER DEPOSIT
Feb 02	50,755.38	TELLER DEPOSIT
Feb 02	50,755.38	TELLER DEPOSIT
Feb 22	10,500.00	TELLER DEPOSIT
Feb 25	77,500.00	TELLER DEPOSIT
Feb 26	31.15	INTEREST PAID

Withdrawals and Other Debits

Date	Amount	Description
Feb 16	2,000.00	PC TRANSFER DEBIT

Daily Balance Summary

Date	Balance	Date	Balance
Jan 31	383,589.69	Feb 22	595,111.21
Feb 02	586,611.21	Feb 25	672,611.21
Feb 16	584,611.21	Feb 26	672,642.36

ACCOUNT NUMBER: XXXXXXXXXX

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Statement Period
02/01/21 TO 02/28/21
IM0099002900000000

WATERFORD WATERWAY MANAGEMENT DISTRICT

PAGE 2 OF 2

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Statement Period Rates

Effective	Feb 12, 2021	----- Balance -----	Rate
		ZERO to 4,999	0.050 %
		5,000 to 9,999	0.050 %
		10,000 to 24,999	0.050 %
		25,000 to 49,999	0.050 %
		50,000 to 99,999	0.050 %
		100,000 to 249,999	0.050 %
		250,000 to 499,999	0.050 %
		500,000 to 999,999	0.050 %
		1,000,000 to 99,999,999,999	0.050 %

Effective	Feb 01, 2021	----- Balance -----	Rate
		ZERO to 4,999	0.050 %
		5,000 to 9,999	0.050 %
		10,000 to 24,999	0.050 %
		25,000 to 49,999	0.050 %
		50,000 to 99,999	0.100 %
		100,000 to 249,999	0.100 %
		250,000 to 499,999	0.100 %
		500,000 to 999,999	0.100 %
		1,000,000 to 99,999,999,999	0.100 %

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Waterford Waterway Management District
Reconciliation Detail
Money Market 2 - BMO, Period Ending 02/28/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						383,589.69
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	02/13/2021			X	-2,000.00	-2,000.00
Total Checks and Payments					-2,000.00	-2,000.00
Deposits and Credits - 8 items						
General Journal	02/02/2021	FY21-6		X	25,377.69	25,377.69
General Journal	02/02/2021	FY21-5		X	25,377.69	50,755.38
General Journal	02/02/2021	FY21-8		X	50,755.38	101,510.76
General Journal	02/02/2021	FY21-7		X	50,755.38	152,266.14
General Journal	02/02/2021	FY21-9		X	50,755.38	203,021.52
Deposit	02/19/2021			X	10,500.00	213,521.52
Deposit	02/25/2021			X	77,500.00	291,021.52
Deposit	02/28/2021			X	31.15	291,052.67
Total Deposits and Credits					291,052.67	291,052.67
Total Cleared Transactions					289,052.67	289,052.67
Cleared Balance					289,052.67	672,642.36
Register Balance as of 02/28/2021					289,052.67	672,642.36
Ending Balance					289,052.67	672,642.36

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03/24/21

Accrual Basis

Waterford Waterway Management District
Claims Report
All Transactions

Type	Date	Num	Name	Memo	Split	Open Balance
Bill	02/25/2021	21BnLkEWM01	Wisconsin Association of Lakes	Buena Lake EWM Control - 2021	AIS Treatment	-37,617.00
Bill	03/02/2021		Gregory Horeth	Registration Fee for USA Grants	Grant Solicitation	-29.95
Bill	03/22/2021	75654	The Horton Group	Conveyor Trailer Insurance 3/22/2021-6/21/2...	Prepaid Insurance	-75.00
Bill	03/24/2021		Brandon Begotka	Shipping water samples for cyanobacteria m...	Water Data	-39.85
Total						-37,761.80

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Waterford Waterway Management District
Payments Made
February 25 through March 25, 2021

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Feb 25 - Mar 25, 21			
03/01/2021	J.S.Printing	Special meeting mailer	-992.42
03/01/2021	Lake Weeders Digest	Eco-harvester Downpayment & Demo Fee	-4,200.00
03/01/2021	Southern Lakes Newspapers,LLC	Special Meeting Notice 2x and Affidavit	-259.58
03/01/2021	Wheeler, Van Sickle & Anderson, S.C	3699.00100	-120.00
03/20/2021	Zoom Video Communications	Zoom 3/20/2021-4/19/2021	-20.00
			<hr/>
Feb 25 - Mar 25, 21			<u><u>-5,592.00</u></u>

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THE PUBLIC ENTITY INSURANCE SPECIALIST

WATERFORD WATERWAY MANAGEMENT DISTRICT

PRESENTED BY: THE HORTON GROUP INC
N19W24101 N RIVERWOOD DR
WAUKESHA, WI 53188-1131
262.347.2600

DATE: 03/23/2021

This proposal is valid until the proposed effective date.

Glatfelter
 Public
PracticeSM
A Division of Glatfelter Insurance Group

TABLE OF CONTENTS

THANK YOU FOR RENEWING 3

GLATFELTER PUBLIC PRACTICE..... 4

PROPOSAL 6

 GENERAL INFORMATION..... 6

 AUTO..... 7

 GENERAL LIABILITY..... 9

 LAW ENFORCEMENT ACTIVITY LIABILITY..... 12

 PUBLIC OFFICIALS AND MANAGEMENT LIABILITY..... 13

 PROPOSAL NOTES 18

 PREMIUM SUMMARY 19

GLATFELTER PUBLIC PRACTICE ORDER FORM..... 20

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This proposal provides a brief description of proposed insurance coverages for your consideration. It is not a contract of insurance. Refer to the actual insurance policy for a description of coverage, exclusions and conditions. Specimen policies are available for your review. All products and services are written or provided by subsidiaries or affiliates of AIG. Products or services may not be available in all countries, and coverage is subject to actual policy language. Certain property-casualty coverages may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds.

THANK YOU FOR RENEWING

Thank you so much for choosing to renew your insurance with Glatfelter Public Practice.

Your decision means a great deal to us as we continue to serve Public Entities and select other segments of many sizes and complexities across the country with insurance and risk management services.

We trust you have felt the Glatfelter difference and that it has helped inspire your decision to remain a client. As our client, you are part of a large and growing community of public entities, including cities, towns, villages and other municipalities, water and wastewater entities, educational institutions as well as related segments of private schools, private water/wastewater and independent school bus contractors across the country.

We look forward to continuing to serve you and seek to continually exceed your expectations with our service and fair, responsive and courteous claims handling.

Please visit our website at GlatfelterPublicPractice.com to learn more about the services we offer or give us a call at 888.855.4782 to have a discussion.



Mark McCrary, ARM-P, AIC
President

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THE PUBLIC ENTITY
INSURANCE SPECIALIST

GLATFELTER PUBLIC PRACTICE

Glatfelter Public Practice, a division of Glatfelter Insurance Group, is the nation's premier public entity program manager for the following classes: educational institutions, municipalities and water/sewer entities. Glatfelter Public Practice also writes private/charter schools and independent school bus contractors. We are recognized as the industry leader in our target markets. Glatfelter Public Practice's mission statement is simple: we strive to provide our customers with innovative and stable products, prompt and considerate claims handling, attentive and personal service, pricing equity, and carrier security. Our commitment to customer service is evidenced by our high retention ratio and portfolio growth. Glatfelter Public Practice's services include program underwriting, policy administration, product and program management, loss control, claims administration, licensing, compliance, and actuarial services. We distribute our products through a national network of independent brokers and believe our partnership is responsible for the distinct competitive advantage we enjoy in our target market.

Glatfelter Public Practice offers a broad portfolio of coverages including:

- Property (including Equipment Breakdown)
- Crime
- Inland Marine
- Auto
- General Liability
- Law Enforcement Activity Liability
- Public Officials & Management Liability (including Employment Practices Liability)
- Educators Legal Liability (including Employment Practices Liability)
- Cyber Liability & Privacy Crisis Management Expense
- Excess Liability

Workers' Compensation is also available in select programs.

Please contact your insurance representative if you are interested in modifying your proposal to include one or more of these available coverages.

Agency License OB17046

YOUR INSURANCE PROPOSAL

This proposal is prepared from information supplied to Glatfelter Public Practice on the application submitted by your insurance representative.

The lines of business shown in this proposal are offered as a complete portfolio. Purchase of individual lines of business requires underwriting approval. This proposal may or may not contain all terms requested on the application. Proposed coverages are provided by the Glatfelter Public Practice insurance policy forms and are subject to the terms, exclusions, conditions and limitations of those policy forms. Actual policies should be reviewed for specific details. Your insurance representative can provide specimen policies upon request.

Your exposure to loss changes over time. Keep your insurance representative informed of any changes, so your coverage can be updated. We strongly recommend frequent reviews of your operations and Glatfelter Public Practice coverage with your insurance representative.

The proposed Property and Casualty coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, Pa. (A.M. Best #19445). National Union Fire Insurance Company of Pittsburgh, Pa. is rated A (Excellent) in Financial Size Category XV by A.M. Best Company.

Glatfelter Claims Management provides the claims management services for Glatfelter Insurance Group insureds exclusively.

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PROPOSAL

GENERAL INFORMATION

This Proposal reflects the renewal of policies listed below:

Policy Number	Effective Date	Expiration Date
GPNU-PF-0012385-00	06/21/2020	06/21/2021

First Named Insured: WATERFORD WATERWAY MANAGEMENT DISTRICT

Mailing Address: PO BOX 416
WATERFORD, WI 53185

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AUTO

<u>Coverage</u>	<u>Symbols</u>	<u>Limits</u>
Combined Single Limit for Bodily Injury & Property Damage (each Accident):	1	\$1,000,000
"No Fault" or Statutory Personal Injury Protection:		Not Included
Medical Payments:	7,8,9	\$10,000
Uninsured Motorists:	2,8,9	\$1,000,000
Underinsured Motorists:	2,8,9	\$1,000,000
Physical Damage Comprehensive:	7,8	see schedule below
Physical Damage Collision:	7,8	see schedule below

Schedule of Vehicles

<u>Vehicle</u>				<u>ACV</u>	<u>RC</u>	<u>Agreed Value</u>	<u>Comp. Ded.</u>	<u>Coll. Ded.</u>
<u>No.</u>	<u>Year</u>	<u>Make & Model</u>	<u>VIN</u>					
1	2018	ILH ILHTC CONVEYOR TRAILER	ILH122018002TC	X			\$1,000	\$1,000
		HIRED CAR PHYSICAL DAMAGE		X			\$100	\$500

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AUTO – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Liability on "Any Auto" basis	Covers your liability for owned, hired or non-owned autos.
Temporary Substitute Vehicle Liability	Coverage is provided when a replacement vehicle is loaned to you while a covered vehicle is temporarily out of service. Coverage is on a primary basis.
Uninsured Motorist/ Underinsured Motorist	Covers bodily injury (and property damage where required by law) sustained by an eligible party caused by a negligent uninsured/underinsured motorist per state laws.
Hired Car Physical Damage	Coverage for hired, borrowed or commandeered vehicles on an actual cash value basis. Coverage is primary.
Deductible Waiver	If an Auto Physical Damage claim occurs in conjunction with a claim under a Glatfelter Public Practice Inland Marine or Property coverage, only one deductible, the largest, will apply to all losses.
Airbag Coverage	Covers loss caused by accidental discharge of an airbag.
Elected or Appointed Officials – Commissions as Insureds	Covers your elected or appointed officials while using a covered auto you do not own, hire or borrow, while performing duties related to the conduct of your business. Covers commissions, authorities, boards or agencies, their commissioners, officers and members while using a covered auto you do not own, hire or borrow, but only while acting within the authority granted by you and only performing duties related to the conduct of your business.
Knowledge of Accident	Failure of any agent, volunteer worker or employee of the insured, other than an employee authorized by you to give or receive notice of an accident, claim, suit or loss, to notify us of any accident, shall not invalidate insurance afforded by the policy.

GENERAL LIABILITY

This coverage contains the following three sections:

- **Coverage A. Bodily Injury and Property Damage Liability** protects you when claims are made against you because of injury to others or damage to their property, unless caused by an auto.
- **Coverage B. Personal and Advertising Injury Liability** protects you when claims are made against you because of injury to others arising from offenses such as slander or violation of a person's privacy.
- **Coverage C. Medical Expense** pays medical expenses requested by you in writing for bodily injury caused by an accident on your premises or because of your operation. These expenses are payable even if the injury occurred through no fault of your own.

<u>Coverage</u>	<u>Limit</u>
Each Occurrence:	\$1,000,000
Damage to Premises Rented to You:	\$1,000,000
Medical Expense:	\$10,000
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$3,000,000
Products – Completed Operations Aggregate:	\$3,000,000
Deductible:	\$0

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GENERAL LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Defense Costs	Payable in addition to the Limits of Insurance.
Bodily Injury	Bodily Injury includes mental anguish, and mental injury, shock, fright emotional distress and humiliation or death resulting from bodily injury, sickness or disease.
Contractual Liability	Covers you for the liability you agreed to assume of another party, either orally or in writing, but not for the sole negligence of the other party. The claim must be otherwise covered (not excluded).
Damage to Property of Persons Receiving Services	Covers you for liability for a personal property loss suffered by a member of the public receiving services from you, provided the loss is caused by theft, physical damage or disappearance. Subject to a \$100 deductible each occurrence. Coverage is limited to firefighting, emergency medical services or rescue squad units.
"Good Samaritan" Liability	Covers volunteer members and employees for liability arising from actions on their own to render services at the scene of an emergency requiring immediate action. Applies to professional health care or any other services. To qualify as a "Good Samaritan", the individual must act independently of your organization or any other organization.
Damage to Premises Rented to You (including Fire Damage Legal Liability)	Covers you for liability for damages, due to "property damage" caused by "specified perils", to any one premises while rented to you or temporarily occupied by you with permission of the owner.
Unmanned Aircraft (Drones)	Covers you for unmanned aircraft owned, operated, rented or loaned to you. Unmanned aircraft means an aircraft weighing 15 pounds or less that is not designed, manufactured or modified after manufacture to be controlled directly by a person from within or on the aircraft. Unmanned aircraft includes equipment used with the unmanned aircraft, provided such equipment is attached to or essential for its operation.
Pollution Liability	Covers you for bodily injury or property damage arising out of a pollution incident resulting from any of the following: <ul style="list-style-type: none"> - heat, smoke or fumes from a hostile fire - escape of fuels or lubricants from mobile equipment - escape or back-up of sewage or wastewater if property damage occurs away from land you own or lease - storage and/or application of pesticides or herbicides

GENERAL LIABILITY– COVERAGE HIGHLIGHTS – continued

- potable water which you supply to others
- chemicals you use in your water or wastewater treatment
- chemicals you use or store in your classrooms and laboratories
- chemicals you apply, use or store for your ownership, maintenance or operation of swimming pools
- application, use or storage of road salt or similar substances designed and used for snow and ice removal from road and similar surfaces
- natural gas or propane gas used in your treatment process

All pollution incidents must be accidental, unintended and stopped as soon as possible.

Watercraft Liability Covers you for bodily injury or property damage arising from your use of the following:

- non-owned boats (unless carrying persons or property for a charge)
- owned boats that are not powered by motors
- owned boats that are powered by motors of not more than 100 horsepower, and jet skis and wave runners regardless of horsepower

Failure to Supply Water Coverage is included for failure to supply water and is not subject to the ISO sudden and accidental restriction.

Public Use of Property No coverage is provided for claims arising out of the principles of eminent domain, including condemnation, adverse possession, and dedication by adverse use, or inverse condemnation.

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LAW ENFORCEMENT ACTIVITY LIABILITY

- This coverage protects you when claims are made against you for injury to others that arise from the operations you authorize in the course of law enforcement.

Law Enforcement Activity Liability

Each Law Enforcement Wrongful Act Limit:	\$1,000,000
Aggregate Limit:	\$3,000,000
Deductible:	\$0

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PUBLIC OFFICIALS AND MANAGEMENT LIABILITY

This coverage contains the following sections:

- **Coverage A. Liability for Monetary Damages** protects you when claims are made against you for monetary damages arising out of a wrongful act, employment practices offense or employee benefits administration offense resulting from your operations. Coverage does not apply to bodily injury, property damage or personal and advertising injury, except when resulting from a covered employment practices offense.
- **Coverage B. Defense Expense for Injunctive or Declaratory Relief** reimburses reasonable defense expenses you incur to defend an injunctive or declaratory relief action arising out of a wrongful act, employment practices offense or employee benefit administration offense resulting from your operations.

Policy Type: Claims Made

Coverage

	<u>Limit</u>	
Coverage A:	\$1,000,000	Each Wrongful Act or Offense
<i>Coverage A includes Employee Benefits Liability</i>		
Coverage B:	\$10,000	Each Action
Aggregate Limit:	\$3,000,000	Coverage A and B Combined
Coverage A Deductible:	\$0	
Retroactive Date:	None	Applies to Claims Made Coverage only

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PUBLIC OFFICIALS AND MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Defense Expense	The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.
Wrongful Acts	Coverage applies to any actual or alleged error, act, omission, neglect, misfeasance, nonfeasance, or breach of duty, including violation of any civil rights law, that results unexpectedly and unintentionally to others.
Employment Practices	Coverage applies to an actual or alleged improper employment related practice, policy, act or omission involving an actual, prospective or former employee or volunteer worker. Includes violations of civil rights, wrongful termination, failure to hire and harassment, including sexual harassment. Harassment toward or from a third-party involving an employee or volunteer is included.
Employee Benefits Liability	Coverage applies to acts, errors or omissions in counseling, interpreting, handling records, or effecting enrollments in your employee benefit plans.
Public Use of Property	No coverage is provided for claims arising out of the principles of eminent domain, including condemnation, adverse possession, dedication by adverse use, or inverse condemnation.

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Cyber Liability and Privacy Crisis Management Expense

- **Coverage D. Cyber Liability** protects you when claims are made against you for monetary damages arising out of an electronic information security event.
- **Coverage E. Privacy Crisis Management Expense** reimburses for expenses you incur as a result of a privacy crisis management event first discovered during the policy period. This first party coverage is intended to provide professional expertise in the identification and mitigation of a privacy breach while satisfying all Federal and State statutory requirements.
- **Coverage F. Cyber Extortion Expense** reimburses for expenses you incur as a result of a cyber extortion threat first made against you during the policy period.

Coverage D – Cyber Liability

Each Event Limit: \$1,000,000 Each Electronic Information Security Event
 Retroactive Date: None

Coverage E – Privacy Crisis Management Expense

Each Event Limit: \$50,000 Each Privacy Event
 Retroactive Date: None
 Deductible: \$0 Each Privacy Event

Coverage F – Cyber Extortion Expense

Each Event Limit: \$20,000 Each Cyber Extortion Threat
 Deductible: \$0 Each Cyber Extortion Threat

Coverage E – Privacy Crisis Management Expense and Coverage F – Cyber Extortion Expense

Aggregate Limit: \$50,000

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PUBLIC OFFICIALS AND MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

– *Cyber Liability and Privacy Crisis Management*

The following apply unless noted otherwise in this proposal:

Cyber Liability

Coverage applies to each electronic information security event which includes:

- Transmission of malware from your computer system to a third party;
- The inability of an authorized user to access your web site or your computer system because of a denial of service attack;
- A personal identity event or corporate privacy event caused by information that is obtained or released directly from your computer system.

As used in this definition, a denial of service attack means an intentional attack directly on your computer system that prevents or slows down access to your web site or your computer network. However, a denial of service attack which affects the internet at large and is not directed at your computer system is not an electronic information security event.

Personal Identity Event or Corporate Privacy Event

What is a personal identity event or corporate privacy event?

- Unauthorized disclosure of or failure to protect identifiable or confidential corporate information from misappropriation;
- The failure to disclose or warn of an actual or potential disclosure of misappropriation of personally identifiable or confidential corporate information;
- Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Privacy Crisis Management Expense Coverage

Pays on behalf applicable reasonable and necessary fees because of a privacy event which includes:

- To conduct a computer forensic analysis to determine the cause and extent of the privacy event;
- Provide a crisis management review and advice by an approved independent crisis management or legal firm;
- Notification to affected parties for printing, advertising, mailing of materials or other costs;
- Travel expenses by directors and employees to mitigate damages;
- Call center services for credit monitoring as well as identity theft education and assistance for affected individuals.

Privacy crisis management expenses shall not include:

- Compensation, fees, benefits or overhead of any insured or "employee" of any insured;
- Costs or expenses that would have been incurred in the absence of the "privacy event";
- Costs or expenses associated with upgrading, maintaining, improving, repairing or remediating any "computer system", procedures, services or property as a result of a "privacy event".

PUBLIC OFFICIALS AND MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS
 – *Cyber Liability and Privacy Crisis Management* – continued

Privacy Event

What is a privacy event?

- Unauthorized disclosure by you of personally identifiable or confidential corporate information or your failure to protect personally identifiable or confidential corporate information from misappropriation;
- Failure to disclose or warn of an actual or potential disclosure or misappropriation of personally identifiable or confidential corporate information;
- Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Cyber Extortion Expense

Reimburses you for expenses paid in response to a cyber extortion threat.

Cyber Extortion Threat

What is a cyber extortion threat?

A cyber extortion threat is a demand for monetary payment based on a credible threat directly involving your computer system (not the internet at large) to:

- Launch a denial of service attack;
- Steal, release or publish personally identifiable information or confidential corporate information;
- Alter, damage or destroy electronic data;
- Cause you to transfer, pay or deliver any funds or property without your authorization.

Coverage Territory

For cyber liability, privacy crisis management expense and cyber extortion expense coverage, the coverage territory means worldwide, but the event and suit must take place in the U.S., Puerto Rico or Canada.

PROPOSAL NOTES

Auto

Note: The Medical Payments limit of \$10,000 applies to the following vehicle(s):

Vehicle Number(s)
All Covered Autos

General

Note: The premiums quoted may include package discounts. If you should decide to buy some coverages but not others, your premiums may change.

OPTIONS:

Crime- \$10,000 limits with excess limit of \$250,000 for Treasurer.....\$168.00

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PREMIUM SUMMARY

WATERFORD WATERWAY MANAGEMENT DISTRICT (WI) C30619

	<u>Premium</u>
Property.....	Not Quoted
Crime	Not Quoted
Inland Marine.....	Not Quoted
Auto.....	\$606
General Liability.....	\$1,208
Law Enforcement Activity Liability.....	Included
Public Officials and Management Liability.....	\$1,282
Educators Legal Liability.....	Not Quoted
Cyber Liability and Privacy Crisis Management Expense.....	Included
Excess Liability.....	Not Quoted
Total Estimated Annual Premium	\$3,096

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RISK COMMUNIQUÉ

Certificates of Insurance as a Risk Management Tool

One of the most important ways public entities manage the risk of loss is by transferring that risk to others. This can and should be done whenever feasible. The opportunity presents itself most frequently when others occupy entity premises as independent users such as renters, recreation leagues, performing groups, and similar non-employee related activities.

The public entity has two powerful tools available to use in transferring risks of loss associated with activities which it does not directly control: Hold Harmless and Waiver of Subrogation Clauses in the contract with the users and Certificates of Insurance.

While it is not always possible or even desirable to require every user group to provide evidence of financial responsibility for losses which may occur as a result of their activities, it is prudent to do so when the user group is not providing a program or service which directly benefits the public entity and/or recognizable hazards are evident.

In many instances, you can exercise more control than you might otherwise think possible with the execution of a premises use agreement with the group conducting the activity. For example, an agreement with a scout troop should include the name of the responsible adult, the number of adults who must be present for a given number of youngsters, the spaces and equipment permitted to be used and the days and hours of use. Use should only be permitted when an employee is present in the building. Activities not permitted should also be carefully spelled out.

If this minimum level of control cannot be exercised and the activity of the user group presents an inordinate hazard, then you should look to the user group for security against loss by the public entity, or consider withholding use permission.

Certificates of insurance should be obtained by the user group, and presented to the public entity far enough in advance to verify its conditions and validity. A certificate of insurance will state the policyholder's name, the coverages afforded, the limits of coverage, when applicable, and the inception and expiration dates of the coverage, as well as the date of issue and other related information.

When requesting a certificate of insurance from others, you should establish the conditions and coverage you wish to be included. Listed below are the significant elements and concerns regarding such certificates.

First, make an assessment of the exposures presented by the proposed activity. Determine whether general liability, auto liability, and/or workers' compensation liability are involved, and require the user to satisfy these insurance requirements.

The public entity should be named as an additional insured on the certificate, without reservation, covering the scheduled activity to be conducted. Coverage should be primary. Without this language and in the event of a loss, you may have to sue the user group or contractor to indemnify the public entity for such a loss since the public entity will certainly be the primary target of any claim brought by someone as a result of an injury or recover for a direct loss from fire caused by the user, for example. If the using group has employees, it should be required to provide a certificate of insurance for workers' compensation, with a waiver of subrogation in favor of the public entity. The using group should also be required to provide a certificate of auto liability insurance, covering owned, non-owned and hired autos.

This is a sample guideline furnished to you by Glatfelter Public Practice. Your organization should review it and make the necessary modifications to meet the needs of your organization. The intent of this guideline is to assist you in reducing risk exposure to the public, personnel and property. For additional information on this topic, you may contact your GPP Risk Control Representative. www.glatfelterpublicpractice.com

RISK COMMUNIQUÉ

1. If the policy has aggregate limits, require a statement of existing claims against the aggregate limits. Otherwise you will have no way of learning if and to what extent the aggregate is impaired by prior claims and payments.
2. Require evidence of the financial strength of the insurance carrier (A.M. Best rating or Standard & Poor rating, or both). Ask your insurance agent to advise you on this as well as the admitted or non-admitted status of the carrier.
3. Require a 30-day written notification prior to cancellation of the policy.
4. Carefully check the certificate for claims made coverage, especially if the event or work will take place close to the expiration date of the policy. A claims made policy will only respond to occurrences which happen during the policy life, and if the resulting claim is made during the same time and prior to expiration.
5. "Tail" coverage can be purchased by the insured to cover claims presented after the policy expiration date for a specific period of time.
6. If an agent rather than the carrier issues the certificate obtain a letter from the agent stating explicitly that the agent has the authority to issue such a certificate and bind the company providing the coverage. The signature on the certificate may not clearly indicate whom the signer represents. Ask. There have been many unauthorized certificates issued.
7. Keep track of all certificates of insurance you receive and file them in a way, which will permit a fast, accurate, periodic review for current status. This can be done by placing a copy in a chronological file which is reviewed automatically to be sure there have been no expirations without notice or a succeeding certificate. This is especially important when user activity occurs over an extended time and past the expiration date of coverage on the certificate you have in your file. You cannot depend on the user group or their agent to do this for you.

Relationships with contractors demand a more specific review of insurance requirements. Keep in mind that it may be possible to obtain coverage limits which apply on a per job or per location basis reducing your cost.

Finally, be aware that you cannot transfer risks associated with the physical safety of your facilities to users of your buildings. Plan to control physical hazards such as slippery floors, lighting, and sidewalks closely when setting up a premises use agreement.



Waterford Waterway Management District
Information and Education Committee
3.25.2021

Chairperson: Alex Abendschein

Committee Members: Megan Dickenson-Corey, Maureen Vander Sanden, Brandon Begotka, and Patty Schilz

Riparian Owner Communication: In collaboration with the APM committee we created and sent out a postcard mailing to ALL riparian owners to notify them of upcoming chemical weed treatments that will be happening this year. This is part of the process for permitting. This year the WWMD is handling notification at a cost savings to the district. In the past Wisconsin Lakes and Ponds LLC printed and mailed these notices to riparian owners. Please note this is NOT the pier postcards posted after a treatment has been completed. This is only the notice to owners of this upcoming work. **The post card was also used to notify riparian owners of upcoming Q&A session in April.**

Constant Contact Engagement:

Relators: Local realtors have begun to use the WWMD website on their listings which has helped with driving traffic to our website.

Current # of Email Subscribers: 482 (no change)

Website (past 30 days): 243 Total Visits 315 Page Views 4:01 Session Time Avg (-42%)

Facebook Engagement: Highest engagement was on the Ice Thaw Post (1.1K) Overall down this month in page views (-46%, Page Likes -63% and post reach -77%)

Monthly Newsletter: We are preparing the first e-newsletter to go out following the commissions meeting on 3/25/21 to include the following updates:

- APM: Any chemical treatment plans, Updates on the EcoHarvester purchase
- Updates on Dredging vs. GeoTube usage
- Q&A session in April
- Engagement with photos
- Tichigan History section

Request of Commissioners: As you and your committee complete work on the waterway please send Alex any photos you take and a brief description of what was happening. These types of engagements have been yielding the greatest engagement with riparian owners.



Website Updates: We are continuing to work on the Tichigan History page and hope to have more content next month. We uploaded lake navigation maps, boating regulations, chairman's message, and updated treatment maps to APM page.

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BOATING ORDINANCE SUMMARY

TOWN AND VILLAGE
OF WATERFORD

THIS DOCUMENT ONLY CONSTITUTES A SUMMARY OF CERTAIN
ORDINANCES, NO REPRESENTATION IS MADE THAT THIS IS ALL-
INCLUSIVE OF ALL ORDINANCES, LAWS, AND REGULATIONS



WATERFORD WATERWAY MANAGEMENT DISTRICT

4.05 PROHIBITED OPERATIONS

1. No person shall operate a motorboat in a contest of speed or maneuverability unless the contest or race is authorized by the town board.
2.
 - a. On **Saturdays, Sundays, and recognized legal holidays**, boats shall be allowed only one towline for the purpose of pulling no more than two persons involved in water sports activities, nor shall more than two persons allow themselves to be pulled by a motorboat operator.
 - b. On **weekdays**, boats shall be allowed no more than two towlines for the purpose of pulling no more than a total of four persons involved in water sports activities, nor shall more than four persons allow themselves to be towed by a motorboat operator.
 - c. All downed or dropped persons and water sports equipment shall be picked up immediately.
3. No aircraft shall be permitted to land or take off except in an emergency or as authorized by the town board.

4.06 SPEED RESTRICTIONS

1. Boat speed must be reasonable and prudent but also must never exceed 50 miles per hour.
2. Slow-no-Wake speed is established from 9:00 p.m. until sunrise the following day. This speed restriction applies from April 1 thru November 1.
3. No person may operate a motorboat within 100 feet of any dock, raft, pier or buoyed restricted area at a speed in excess of slow-no-wake.

4.08 TRAVEL RESTRICTIONS

1. All boats, while operating on the Fox River (Fox River Impoundment), shall stay to the right side of the centerline buoy of said River while proceeding northerly or southerly on said river. Boats traveling to and from the port of call on said river shall be exempt from such travel restrictions.
2. On **Saturdays, Sundays, and all recognized legal Holidays**, all boats traveling on Tichigan Lake shall proceed in a **counter-clockwise direction**.
3. All watercraft shall keep to the right of centerline buoys located in the river traffic areas.

4.09 LITTERING PROHIBITED

1.10 SWIMMING RESTRICTIONS

1. On Tichigan Lake no person shall swim more than 100 feet from shore unless within 50 feet of an anchored or attending boat.
2. On the Fox River, no person shall swim in the traffic lane, defined as the regularly traveled portion of the river, unless accompanied by an attending boat. Such boat shall stay reasonably close to and guard such swimmer.

PENALTY

Any person violating any provision of this chapter or any Wisconsin Statute shall forfeit not less than \$10 nor more than \$1,000 or an amount allowable under State Statutes, plus the costs of prosecution, assessments, or other costs, subject to any specific forfeiture limitations imposed by Wisconsin Statutes.

A violator may also be required to satisfactorily complete a safety course under Sect. 30.74 (1) Wis. Statutes.

Upon failure to pay forfeiture and costs imposed by the Municipal Court, such person may be imprisoned in the County Jail for a period of up to 90 days.

REPORT BUOY DAMAGE OR DISTRUCTION

The Waterford Waterway Management District is offering a **\$250** reward for information leading to the arrest and conviction of anyone deliberately damaging buoys placed on the waterway.

CALL 911 TO REPORT AN EMERGENCY

TO REPORT A NON EMERGENCY CALL (262) 534-2422



**WATERFORD WATERWAY MANAGEMENT DISTRICT
LEGISLATIVE COMMITTEE**

Monthly Committee Report
March 25, 2021
Chairperson Scott Uhler

Not aware of any new legislative or regulatory changes that affect the WWMD.

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**Waterford Waterway Management District
Navigation and Hydraulic Management Committee Report
03.19.2021**

The pilot project initial bid to our engineer came back at \$100,000 for dredging 500 cubic yards from the river near the Waterford Woods Association park. This site was chosen by the engineer as its geographic characteristics were favorable for staging, dewatering, and use of a long-stick excavator with a dredging pump attached. Unfortunately, the bidder did not follow the specifications of the engineer and this likely led to the bid which was significantly higher than expected. Mobilization costs of over \$40,000 were much more than expected, as well as \$16,000 for demobilization. The engineer is planning on having better bids for this project by April 1st.

The committee has not gone away from the pilot project, but is shifting its primary focus on a dredging effort that could realistically begin this fall and would remove a significant amount of sediment from the waterway each year without disrupting summer recreational activities in any way. This new concept involves a multi-year project with a specific focus on the shallow bays and their associated navigation channels directly in front of riparian owner properties. This is not limited to the river bays, as it includes areas of the lake and Conservancy Bay, as well as Waterford Lake.

Under the Wisconsin DNR's general permit WDNR-GP20-2018, any riparian landowner can dredge up to 50 cubic yards per year, each year, through the permit expiration date of September 2023. On an individual scale, this does not put a dent in our waterway's needs, however, if over 446 landowners identified by the committee each apply for a permit, as well as the condominium associations near the dam, we could harvest between 25,000 and 30,000 cubic yards of sediment per year. If we work with 10 area farms near the waterway to accept the sediment for their fields, we are within the 3,000 cubic yard maximum per disposal site set by the DNR. It is unknown if the DNR will create a new general permit after the current permit expires in 2023, nor if it will be necessary to continue dredging beyond that time, but the focus is on this three year plan and the total of 75,000 to 90,000 cubic yards that would be removed.

The committee has been in talks with a dredging contractor, farmer, financier, and the DNR about this concept and believes that this may be the best way to approach dredging.

Using numbers that are preliminary, including a dredging cost of \$25 to \$35 per cubic yard, an assumed total cubic yards of 30,000 per year, and rough annual debt service costs on a 10 year debt - the cost to 446 riparian owners would be \$610 per year. The does not assume any grants, donations, or other funding sources, which could realistically reduce that amount in half. This also is figured to be shouldered 100% by the owners who directly benefit, without any cost to those on the lake or along shorelines that are not in need of dredging. If they were to shoulder a significantly reduced portion of the cost, we could be looking at as little as \$250 per directly-affected landowner, all while dredging only during the months of October and November each year when only the fishermen are still on the water.

WATERFORD WATERWAY MANAGEMENT DISTRICT

SPECIAL PROJECTS COMMITTEE

Monthly Committee Report

March 25, 2021

Chairperson Scott Uhler

The Committee expects to receive feedback on our grant application for funding of 4 special projects on the waterway this month so that we can provide an update.

The pending Waterford Waterway Management District (WWMD) projects have been videoed and are available upon request. The storm water runoff/erosion sites were walked and reviewed for remediation by Chad Sampson, Racine County and Don Baron, as WWMD Commissioner & Special Projects Committee Chairman.

1. Northeast corner of Lake Tichigan: approximately 150 feet of shoreline erosion.
 - a. Summary of work: Remove all debris from the hillside. Remove all dead, diseased, invasive and dead trees from hillside to the shore line bank. Some existing rock riprap needs to be rebuilt for more stabilization and add a rain garden at shoreline. The hillside could use tiered/grading and rock riprap to stabilize each tier.
2. Hidden Harbor: ravine cleanup, rock riprap and Sherry Lane field tile repair.
3. Idlewood Drive: ravine cleanup and rock riprap
 - a. Summary of work on numbers 2 & 3: Remove all trash and debris from the ravines. Remove all dead, diseased, invasive and falling trees within 50 feet of each side of the ravines. Some existing rock exists around some of the culverts, but the upstream and downstream portions of all culverts could be fixed up with additional rock and some regrading for more stabilization and seed/ mulch the disturbed areas beyond the rock. The ravines themselves could use sloping/grading and rock riprap along steeper banks, straighten some sharp meanders with grading and stabilize with riprap, shade tolerant seed mixes along both sides of the ravines. The riprap, bank sloping, and grasses will help stabilize the ravines. Finally, if this work is completed, an annual maintenance inspection should be completed to identify areas that are eroding, or riprap that may be starting to come loose, or seeded areas that didn't establish with grass should be reseeded. Maintenance will guarantee long term value to the finished product by stopping more of the same problems inexpensively, before they begin.
4. **ON HOLD** Beach Drive: ravine cleanup, rock riprap and field tile repair. Project on hold as the property is in probate court and there is currently no access to property.
5. Pete Holden 5225 Riverside Road Shore Restoration and Waterway Construction

DNR Funding Contacts: WWMD Surface Water Grant Applications

Alison Mikulyuk: Alison.Mikulyuk@wisconsin.gov

Heidi Bunk: Heidi.Bunk@wisconsin.gov

These are Waterford Waterway Management District (WWMD) Grant requests. The District has applied for the shoreline restoration funds under the surface water restoration grant category.

I am reaching out to the County and DNR to determine the status of the applications at this point.

I am also exploring the development of more specific recommendations for erosion and shoreland control/maintenance to provide to riparian owners.



January 11, 2021

Donald Baron
PO Box 416
Waterford WI 53185

Subject: Surface Water Restoration Grant Application

Dear Mr. Baron:

Thank you for submitting the application for a WDNR surface water restoration grant titled "5-Stormwater Runoff / Erosion Projects" for Lake Tichigan and the Fox River. After review of the submitted materials, we have determined your application *at this time* is ineligible for funding because we need more information to fully evaluate the project. For example, we are unable to determine whether the project will employ required standards as outlined in s. ATCP 50.61. That said, your goal of shoreline restoration is a good one. We encourage you to continue developing the application for next year's grant cycle. Sections of the program's administrative code that informed our decision include:

NR193.09(2)(b), which indicates an application may be determined to be ineligible if it lacks information needed to evaluate or lacks clarity needed to understand the justification, activities or likely outcomes of the project.

NR 193.51(1)(b) specifies that shoreline protection projects shall be conducted in compliance with the general and practice-specific standards outlined in s. ATCP 50.61

NR 193.52(2) Stipulates that a "project design plan" shall be submitted with the application. Design plans shall include a project implementation timeline, site map, and a maintenance plan describing how the project will be managed to maintain its conservation value. Projects requiring design and engineering shall submit supporting documents (like schematics, site plans, a monitoring schedule, landscape design, or vegetation planting list).

Heidi Bunk, your regional biologist will be a valuable contact to help you flesh out the details of this project and clarify the speculative elements. For example, you should determine what the project *will* do instead of what it *could* do if you were to receive funding. Heidi can also help answer questions about project eligibility. Your rights of appeal are included in this letter if you choose to invoke them. If you have additional questions, I may be reached at Alison.Mikulyuk@Wisconsin.gov or 608-381-1644.

Thank you again for submitting your application. We look forward to working with you in the future!
Sincerely,

Alison Mikulyuk
Lakes & Rivers Team Leader

Cc: Laura MacFarland, Christine Kozik, Heidi Bunk, Craig Helker
NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to section 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with section NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with section NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review.

DRAFT

WWMD

Event and Volunteer Committee

Purpose:

To Create the desire of the riparian owners to be engaged in the activities of the waterway and help to support the many efforts to establish a fun and dynamic environment

Outline:

Ideas for possible event activity to create fun/exciting activities on the water

- Treasure Hunt
- Pollinator seeds- these seeds attract bees, birds and butterflies. Need to be planted in full sun.
- Carp shoot- In conjunction with Racine Country Committee (Is this right?)
- Boat parade on the 4th of July (in conjunction with the fireworks) prizes for 1st, 2nd and 3rd place.
- Work with the EU committee
- Water skiing shows.
- Kids fishing contest, prizes for 1st, 2nd and 3rd place.
- Open for suggestions (What this committee thinks would work or not.)

Our goal will be to select 3 or 4 of these types of events for consideration to be reviewed by the board for implementation

Recruit and maintain volunteers for this committee *using the following approach*

- Would have to forecast how many hours people would have to put into the sub committees.
- Put together an agenda for each event.
- Advertise in the Nextdoor app and on the WWDM website.
- Utilize Facebook to promote engagement in the committee
- Do a poll to see what people would like to see on the waterways (events).
- Get current e-mail addresses of riparian owners. To sent out asking for volunteers/poll.
- Ask the board if they would like to volunteer for this committee.
- Ask the board if they know of anyone who would like to volunteer for this committee

The goal for the committee would be to develop 5 or 6 ambitious and enthusiastic individuals to support the agreed upon events and activities selected.

Budget Development

The committee will prepare budget considerations for any event agreed upon for review and approval by the commissioners prior to any activity being started